

Patron: His Royal Highness The Prince of Wales



Royal Pavilion Estate
Welcome Back Fund –
Christmas Lighting Commission

November 2021 – January 2022

The Royal Pavilion
& Museums Trust
4-5 Pavilion Buildings
Brighton BN1 1EE
03000 290900
www.brightonmuseums.org.uk

Registered charity No. 1186986



Royal Pavilion Estate

Welcome Back Fund – Christmas Lighting Commission

The Royal Pavilion & Museums Trust is seeking a partner to supply Christmas lighting for the Royal Pavilion Estate. The opportunity has been made possible through a grant from the Welcome Back Fund secured via Brighton & Hove City Council aiming to entice residents and visitors into the City Centre over the Christmas period. The commission is designed to link The Brighton Christmas Festival in its inaugural year and the Royal Pavilion Estate to North Street and New Road to drive the daytime and night time spend in the City Centre and attract family audiences

The commission is made up of two elements

PART 1

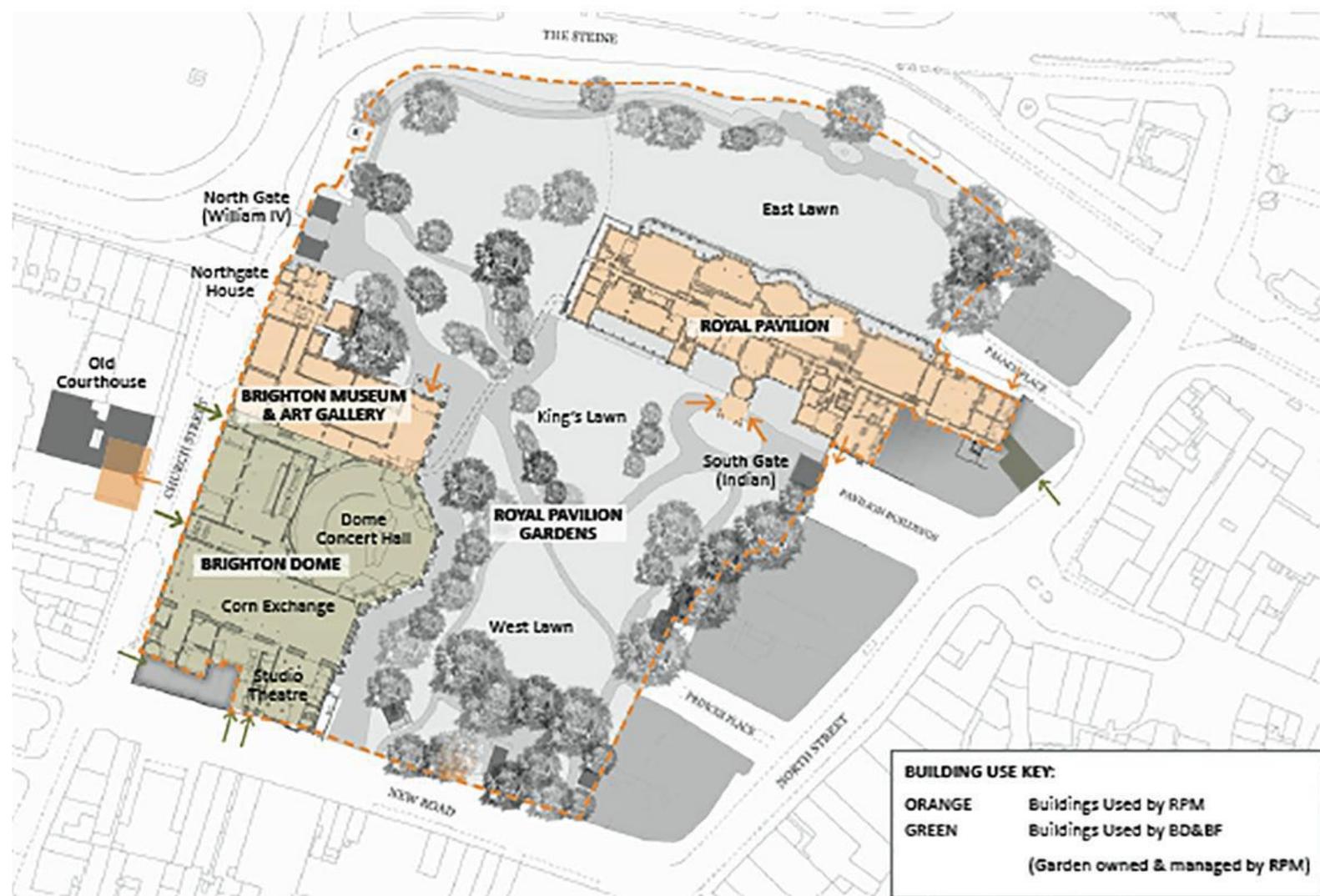
A trail of festoon lighting from the North Gate of the estate to both Pavilion Buildings and New Road

PART 2

Creative light interventions which could take the form of lighting key features on the estate or of the Royal Pavilion itself.

During the period the Eastern Lawn of the estate will be in use for the Royal Pavilion Ice Rink. The Ice Rink, East front of the Pavilion and public route to the rink from the North Gate of the estate will be lit by the Laine Ltd the Ice rink provider

The plan of the estate is shown below



Specification

The installation will need to be in place for a minimum period of 26 November 2021 – 2 January 2022.

Earlier installation is feasible. The Royal Pavilion Ice Rink opens on 30 October – 10 January and Christmas at the Royal Pavilion a family friendly festive trail runs 20 November – 2 January

We expect the successful supplier to use:

IP65 or above rated fixtures only

LED fixtures only

IP44 or above festoon only

LED bulbs only

IP65 or above rated electrical cabling and distribution

RCD protection for electrical circuits

Safe cable routes only – public area

Vandal and theft proof security measures for fixtures required

It is anticipated the majority of lighting will be purchased for use in subsequent years

Part 1 – Festoon

It is anticipated that Festoon lighting will be secured through a mix of stakes and Concrete blocks. Detailed service drawings are currently being sought to identify service routes For the purposes of quote both options are costed

Part 2 – Creative Response

Guide budget for this element of the project is £14,000.

The project should consider

- The North view of the Pavilion garden which will provide a visual link from The Christmas Festival to the Ice Rink & Royal Pavilion
- The western façade of the Royal Pavilion and Kings Lawn area of the Pavilion Garden
- Key features in the garden to the West of the Pavilion which will be visible from Pavilion Buildings, New Road & Prince's Place

Evaluation Price

Please use form below for providing project costings. Costings in other formats will not be considered. All costs should be quoted ex VAT

Costed elements

PART 1	
Festoon lighting to follow route as shown Including fixtures – we anticipate a mix of staked and For the purpose of assessment please provide quote as follows	
Purchase 6 x Festoon 100m 3M spacing 220 x 5wLED	
Hire 36 x Putlog 30 x 5000mm ST Scaffold Pole 6 x 6100mm ST Scaffold Pole 72 x Scaff clamp (Swivel)	
Purchase 36 x Putlog 30 x 5000mm ST Scaffold Pole 6 x 6100mm ST Scaffold Pole 72 x Scaff clamp	
Hire 36 Concrete blocks	
Storage of purchased elements	
Project management including purchase, delivery install and deinstall.	
Total Part 1	
PART 2 Additional Light features	
Creative response to garden and buildings	
Purchase Elements Please detail	
Hired Elements Please detail	
Storage of Purchased items	
Project management including purchase, delivery install and deinstall.	
Total Part 2	

Evaluation Quality

Evaluation Criteria

We will be evaluating all applications based on the same aspects so please supply details for the following criteria (weighted in portions out of a score of 100%):

Experience of operator

History of the business / organiser relevant to Brighton and Hove - Experience in event / venue lighting - Images or videos of past projects - Professional Endorsements
Evaluation and Assessment criteria weight 25%

Appreciation of nature and demands of the space

Experience of providing City centre installations and awareness of associated security concerns , understanding of restrictions in working within listed garden and around listed buildings, evidence of effective and safe management of outdoor space installations
Evaluation and Assessment criteria weight 25%

Creativity

Creative response to brief for light features, sympathetic response to Garden & listed buildings, linking of
Evaluation and Assessment criteria weight 25%

Sustainability and local Impact

Proportion of outlay which will be reusable in future, power requirements, Opportunity for local trade and employment - Opportunity for local services, equipment and contractors
Evaluation and Assessment criteria weight 25%

Submissions

Please provide a full written tender submission is required by 5pm on 25th October 2021 by email to abigail.thomas@rpmt.org.uk

For further information please contact
Abigail Thomas
Director of Enterprise & Visitor Services
Royal Pavilion & Museums Trust
Tel 01273 071300

Proposals and costings should be in the structured according to the evaluation criteria and costings template laid out above. Submissions in other formats will not be considered.

The Royal Pavilion & Museums Trust reserves the right not to accept the first, highest or indeed any offer received. The Royal Pavilion & Museums Trust reserves the right to offer different Parts of the Commission to different bidders